Cash and bank book

Organisation, Address, Office, Currency

Receipts					
Date	Details	Ref. No.	Code	Cash in	Bank in
	Opening balances				
Total receipts (including opening balances)					

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Cash and bank book

Organisation, Address, Office, Currency

Payments						
Date	Details	Ref. No.	Cheque number	Code	Cash out	Bank out
Total payments						

Closing balance (total receipts - total payments)

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